

ADITYA

COLLEGE OF PHARMACY

Approved by AICTE & PCI - NEW DELHI, Affiliated to JNTUK KAKINADA

(Formerly known as Sri Sai Aditya Institute of Pharmaceutical Sciences & Research)

Ph: 99498 76664

Email: office@acop.edu.in

Website: www.acop.edu.in

1. ABOUT ETHICS COMMITTEE

Institutional mechanisms offer assistance in addressing the issues related to ethics which arise and ensure sound decision making aspects from different viewpoints that includes participant's values, concerns and interests.

OBJECTIVE:

To ensure and maintain integrity and accountability for conducting ethical values in the study, assignment, research, project work and proper conduct and professionalism for guidance of future pharmacists.

ROLES & RESPONSIBILITIES:

1. To monitor the staff and students for following the ethics prescribed by the institution.
2. Conducting programs that support the ethical and human values for all the teaching, non-teaching staff and students
3. Setting a framework that ensures the policy of ethics.
4. Reviewing the disciplinary actions and making necessary recommendations for effective handling of problems.
5. Taking necessary actions on disobedience practices created by the staff or students.


Ethics Committee Co-ordinator

Convener
Ethical Committee
Aditya College of Pharmacy
SURAMPALEM




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SURAMPALEM-533 437



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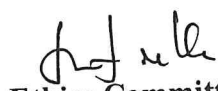
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STANDARD OPERATING PROCEDURE

1. The members of the Ethics committee formed the guidelines of Ethics under the control of the Principal by Governing body.
2. Scrutinize the moral breaks and opposing against Ethical violation.
3. Promulgate the Code of Ethics and design a handbook on Code of Ethics and conduct alongside standard procedures with students, teachers and non- teaching staff.
4. To strengthen the Code of Ethics and students handbooks on Code of Ethics and conduct at the side of standard procedures.
5. Create mindfulness on Ethics and Moral practices:
6. Display different icons in classrooms, labs and college premises.
7. Display Anti-ragging boards in different parts of the college.
8. Study and explore the information of various departments in the college with respect to moral breach of students, faculty and non-teaching staff and improve the code of morals to check the corresponding.



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Website: www.acop.edu.in, Email: office@acop.edu.in

Date: 01-09-2022

CIRCULAR

The meeting for Code of Conduct Committee will be conducted on 02-09-2022 at 2 PM in Principal's chamber. All the members of the Ethics Committee are informed to attend the meeting without fail.

Code of Conduct implementation committee

S. No	Name of the Faculty	Role	Signature
1.	Dr. K Ravi Shankar	Chairman	
2.	Mr. S. Prakash Nathaniel Kumar	Co-ordinator	
3.	Ms. K. Gnaneshwari	Member	
4.	T. Harika Ramya [193H1R0053]	Member	
5.	T. Dhanya Siri [193H1T0027]	Member	
6.	Sumit Kumar Sha [203H1R00A3]	Member	

Agenda:

1. To examine ethical transgressions and responses throughout the preceding academic years
2. To talk about modifications in code of ethics and handbook on code of conduct along with standard procedures.
3. To review and approve the modifications for Code of Ethics and Conduct of Handbook.
4. To collect all the information about the ethical breaches and responses against it.

Ethics Committee Member

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MINUTES OF MEETING

Date: 02-09-2022

Time period: 02:00 – 03:00 PM.

Venue: Principals Chamber,

Aditya College of Pharmacy.

Agenda of the meeting:

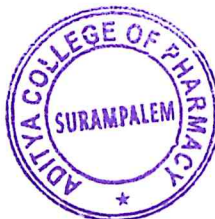
1. To examine ethical transgressions and responses throughout the preceding academic years
2. To talk about modifications in code of ethics and handbook on code of conduct along with standard procedures.
3. To review and approve the modifications for Code of Ethics and Conduct of Handbook.
4. To collect all the information about the ethical breaches and responses against it.

Resolutions of the meeting:

1. The members of the ethical committee discussed the previous academic year transgressions and counteraction taken against those ethical breaches.
2. The decision regarding resolving handbook on Code of Conduct was executed.
3. It was resolved to gather the details regarding the practices on ethics and to generate notices on display boards regarding quotations on ethics and anti-ragging.
4. Resolution was being carried out in implementing programs regarding Ethics that could be beneficial for both students and staff.

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Draft Committee Members- Conveying order for the year 2022-23

S. No	Name of the Faculty	Designation	Role	Signature
1.	Dr. K Ravi Shankar	Principal	Chairman	
2.	Mr. S. Prakash Nathaniel Kumar	Assistant Professor	Co-ordinator	
3.	Ms. K. Gnaneshwari	Assistant Professor	Member	
4.	T. Harika Ramya [193H1R0053]	Student	Member	
5.	T. Dhanya Siri [193H1T0027]	Student	Member	
6.	Sumit Kumar Sha [203H1R00A3]	Student	Member	

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LIST OF PROGRAMS CONDUCTED

S.NO	Name of the Program	Resource Person	Date
1.	Code of Professional's conduct: Fitness to Practice Procedures	Dr. T. Rajananda Swamy	27-10-2022
2.	One day Student Orientation Program	Dr. K. Ravi Shankar	26-11-2022
3.	Voter's Identification under SVEEP	Dr. K.Rama Krishna	06-12-2022
4.	Annual Awareness-Induction Program	Dr. K. Ravi Shankar	13-05-2023


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Date: 26-10-2022,

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CIRCULAR

All the students and staff members of Aditya College of pharmacy are here by informed to attend a seminar on the "Code of Professional's conduct: Fitness to Practice Procedures" which will be undertaken on 27-10-2022 at Seminar Hall. So all the staff members and students are requested to attend the meeting without fail.

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Code of Professional's conduct: Fitness to Practice Procedures

Resource person: Dr. T. Rajananda Swamy,

Professor and Principal,

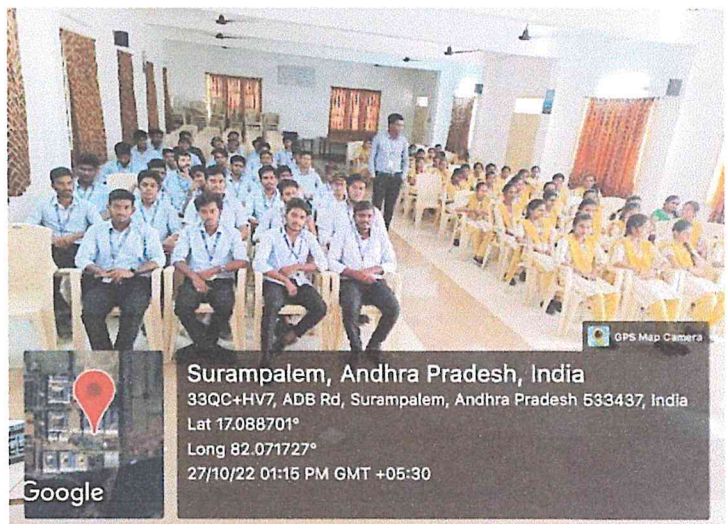
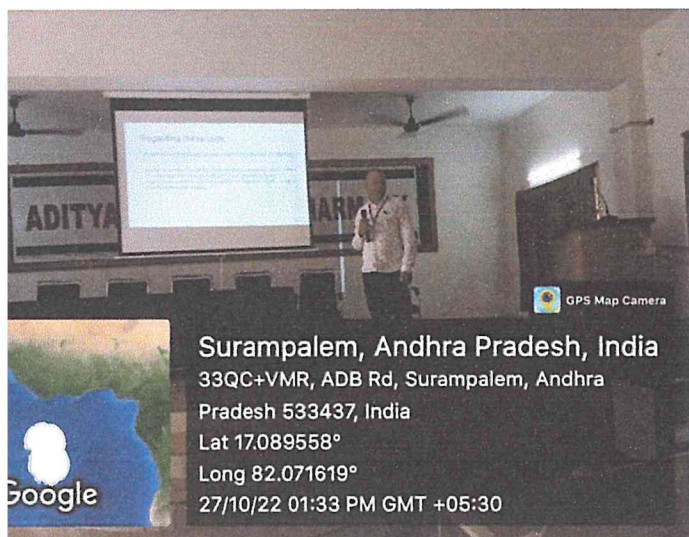
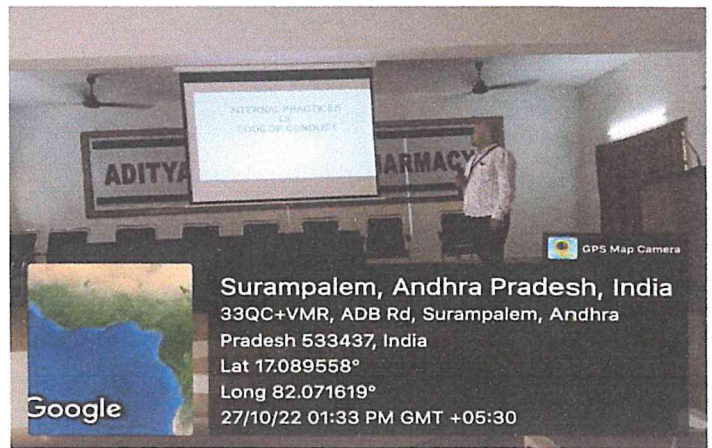
Department of Pharmaceutical Cognosy- St. Mary's College

Venue: Seminar hall- Aditya college of Pharmacy.

Date: 27-10-2022

Aditya College of Pharmacy, organized a guest talk for the students of B.Pharmacy and PharmD on the topic "Code of Professional's conduct: Fitness to Practice Procedures", on 27th October, 2022 at ACOP Seminar hall. The program was started by the introduction of the Guest speaker by the Ethics Committee member. The resource person Dr. T. Rajananda Swamy, is a Professor of Pharmaceutical Cognosy at St. Mary's College of Pharmacy. The aim of the program was to discuss Professional Ethics and Code of Conduct by narrating various experiences, talking about the conflict situations and highlighting the importance of adhering to the Professional Code of Conduct.

Code of Professional's conduct: Fitness to Practice Procedures



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Date: 25-11-2022,

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All the students of I B.pharmacy and PharmD of Aditya College of pharmacy are here by intimated to attend **One day Student Orientation Program** at the seminar hall which will be undertaken by the Principal and Chairperson of Ethics Committee on 26-11-2022. So all the students are requested to attend the program without fail.

Ethics Committee Co-ordinator

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One day Student Orientation Program

Resource person: Dr. K. Ravi Shankar,

Professor and Principal,

Department of Pharmacology- Aditya College of Pharmacy.

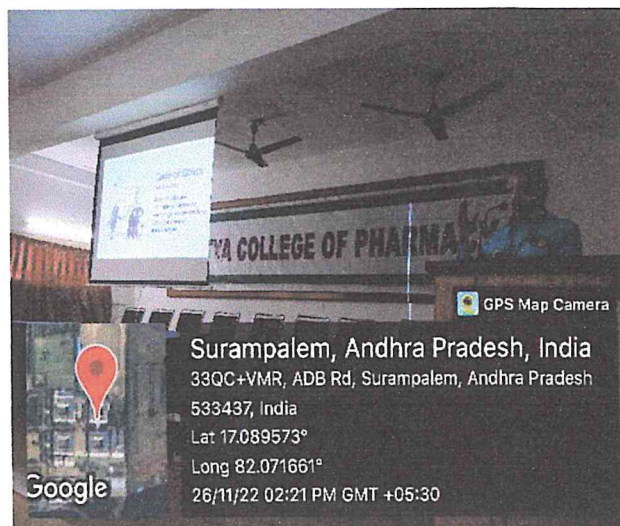
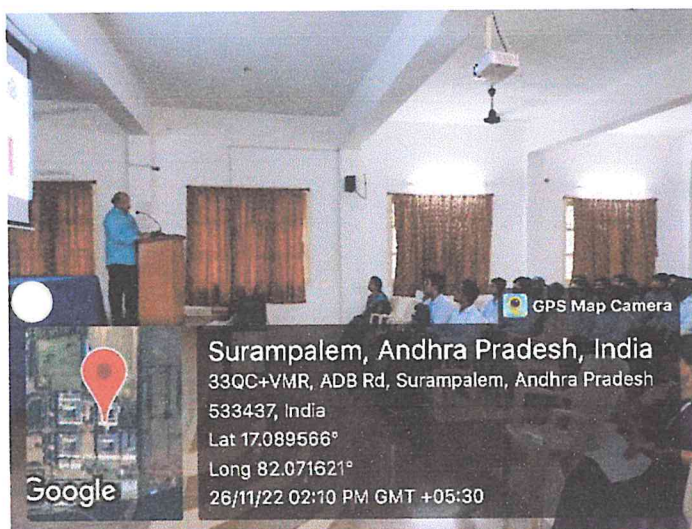
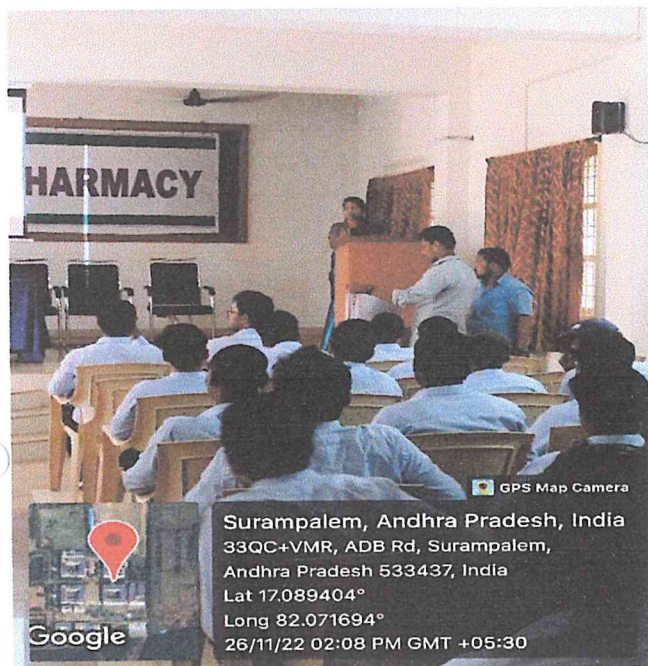
Venue: Seminar hall- Aditya college of Pharmacy.

Date: 26-11-2022

On November 26th 2022, the members of the Ethics Committee convened an orientation workshop for the inaugural students of both B.Pharmacy and PharmD to teach students well about the system of college and its moral guidelines. The Ethics Committee Co-ordinator, addressed the gathering and spoke a few words about the concept of Code of Conduct and invited the Principal and Chairperson of the Ethics Committee Dr. K Ravishankar to occupy the meeting. The seminar's core objective was to ensure continuity in consecutive semesters by following up after induction. The norms of the institute was been described briefly like their manner within the campus, practices of dress code, curriculum requirements and other policies.

In his address to the group, the principal also stated that in addition to equipping students for careers that reward well, the main objective of higher education is to develop citizens who are capable of enhancing themselves, society, and the environment. The speaker continued by emphasizing the significance of attendance as it pertains to the conduct code. A grasp related to the academic regulations and possible grades of bagging highest percentage was supposed at the end of the orientation program.

One day Student Orientation Program



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Date: 05-12-2022,

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All students and employees of Aditya College of Pharmacy are hereby invited to attend a programme on **Voter's identification under the SVEEP** on 6th of December, 2022 at Seminar Hall. Therefore, it is mandatory that all employees and students show up for the meeting and make it successful.

Ethics Committee Co-ordinator

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Voter's Identification under SVEEP

Resource person: Dr. K.Rama Krishna,

Professor and Principal,

Department of Pharmaceutical Chemistry- Aditya College of Pharmacy.

Venue: Seminar hall- Aditya college of Pharmacy.

Date: 06-12-2022

The voting awareness discusses voting and its importance providing information about voting and how to be a responsible voter. People want to vote, but many are not aware of its need and how to cast it. This is where voting awareness comes into play and the idea of voting awareness helps people understand the importance of voting. Taking this into consideration, ACOP designed awareness drive for Voting under SVEEP.

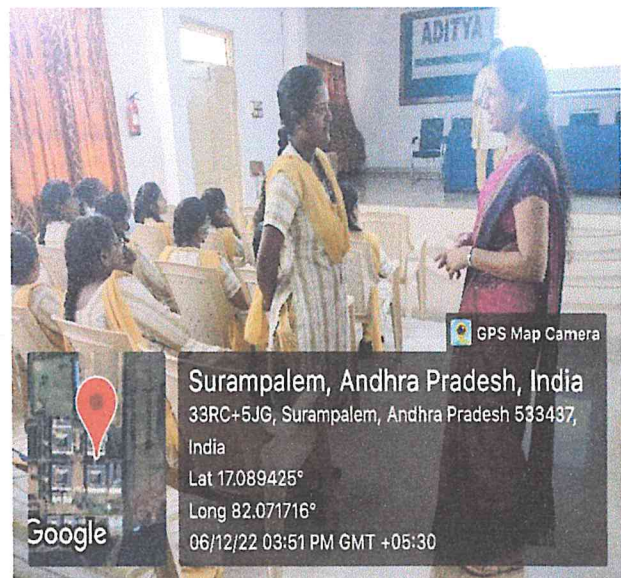
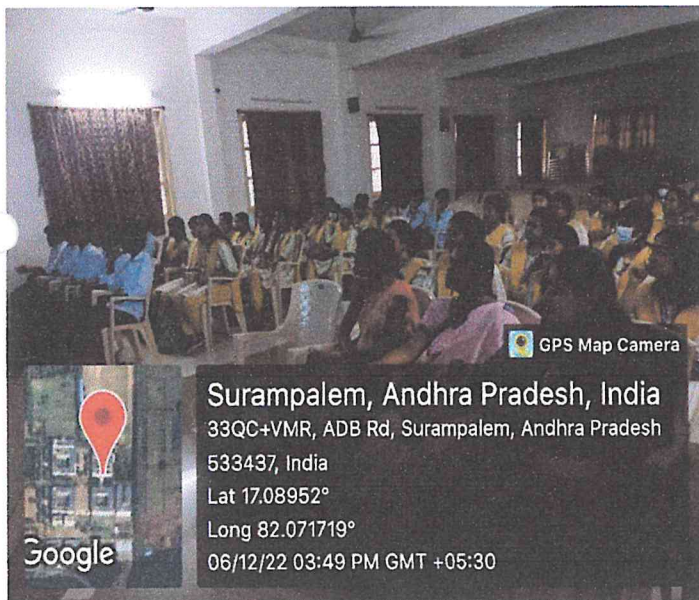
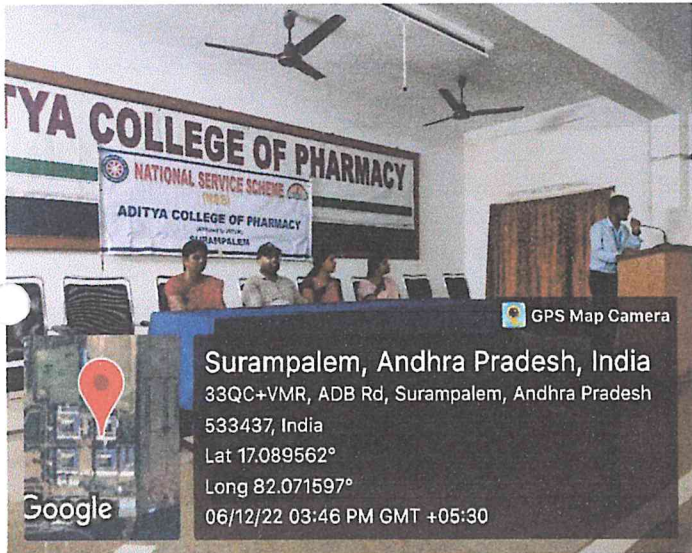
Systematic Voters' Education and Electoral Participation (SVEEP) Programme are undertaken to educate the electors regarding procedure relating to registration of name in Electoral Roll, correcting of their existing particulars in Electoral Roll and deletion of name of shifted and deceased family members.

The speaker Dr. K Ramakrishna took the initiative in explaining the concepts of the program where he explained SVEEP's primary goal which is to build a truly participative democracy in India by encouraging all eligible students to vote and make an informed decision during the elections.

The programme discussed the targeted interventions which are designed according to the socio-economic, cultural and demographic profile of the state.

The spokesperson stated the importance of voting which could be considered as an important way for voters to control their government. He mentioned that it is a method for citizens to express what they want from their leaders by raising awareness about voting which will lead to better governance and what everyone wants – a democracy that is free, fair and representative. The session ended where the student queries were answered by the staff.

Voter's Identification under SVEEP



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Website: www.acop.edu.in, Email: office@acop.edu.in

Date: 11-05-2023,

Surampalem.

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All the students of I PharmD and B.pharm (Section- A and B) of Aditya College of pharmacy are here by informed to attend an Induction Program which will be undertaken by the Principal and Chairperson of Code of Conduct on 13-05-2023 at 11:00 AM in the seminar hall. So all the students are requested to attend the seminar without fail.

Ethics Committee Coordinator

Convener
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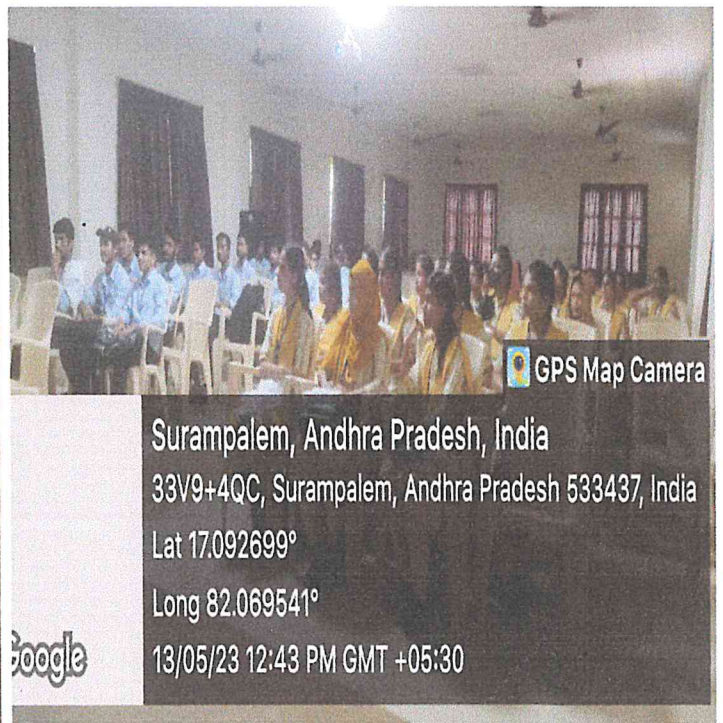
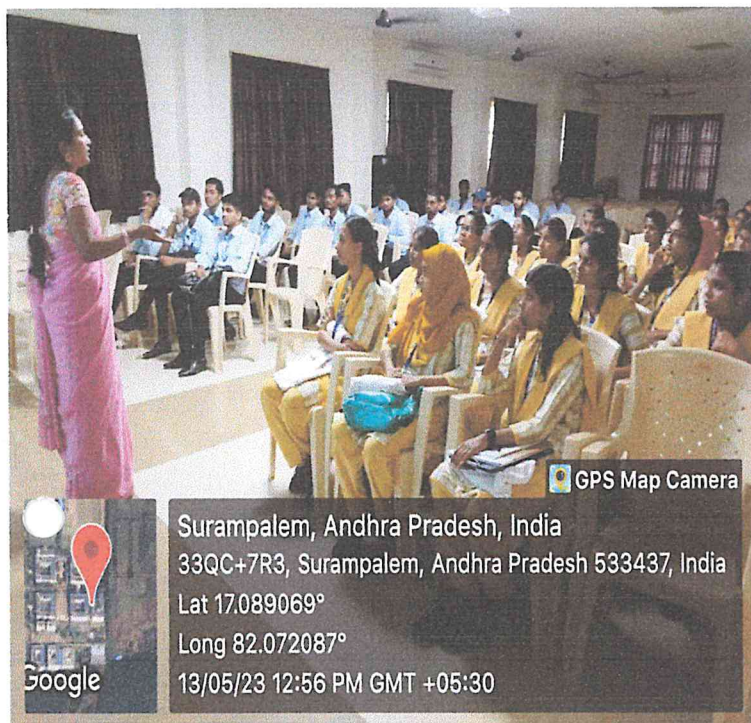
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INDUCTION PROGRAM FOR PHARMD AND B.PHARM FIRST YEARS

An Induction program was organized for the first year students of both B.Pharmacy and PharmD on 13th of May 2023 by the Ethics Committee to educate students about the moral guidelines as well as regulations of the system. The seminar's principal objective was to preserve consistency in upcoming semesters by following up after introduction.

In her speech, the member of the ethical committee said that, in addition to providing a means of subsistence, the purpose of higher education is to develop people who can improve society and the environment. The speaker continued by emphasising the value of attendance and how it relates to the code of conduct. It was expected that students would be aware of the academic rules and the potential grades needed in order to achieve the optimum percentage.



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Ethics Committee Coordinator

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